

**UNIVERSITY OF THE THIRD AGE BRISBANE INC  
ABN: 57 827 746 544**

**Minutes of the 32<sup>nd</sup> Annual General Meeting**

**held on Wednesday 11 April 2018 at 10.30 a.m.  
Level 5, 232 Adelaide Street, Brisbane**

**Opening**

The President, Gregory Doolan, took the chair and declared the meeting open at 10.30 a.m. He welcomed members to the Annual General Meeting for 2018.

**Attendance:**

The attendance register recorded 52 members were at the meeting.

**Apologies**

Apologies were received from:

Sandra Astle, Jocelyn Giordano, Janet Kidgell, Frances Munro, Shirley Hockey, Helen Dubois, June Morris

**Minutes of the 2017 AGM**

The minutes of the 2017 AGM had been circulated to members prior to the meeting. The minutes were adopted on the motion of Greg Doolan, which was seconded by Martin Bridgstock.

**Business arising from the minutes**

Ms Margriet O'Regan raised an issue concerning U3A's tutor guidelines. She was asked to raise that issue in 'Questions from the floor'.

There was no business arising from the minutes.

**President's Report:**

The President, Greg Doolan, presented his report, on behalf of the Management Committee, for the 2017 year. His report is published on the U3A website, the link to it is:

[https://www.u3abrisbane.org.au/documents/2018\\_AGM/President's\\_Report\\_2018.pdf](https://www.u3abrisbane.org.au/documents/2018_AGM/President's_Report_2018.pdf)

The President moved, seconded by Martin Bridgstock, that his report be accepted. It was accepted unanimously by the meeting.

Mr Eric Jessop proposed that the meeting thank the Management Committee by acclamation.

**Treasurer's Report:**

Gregory Williamson, the Association's treasurer, spoke to his Report summarising the financial position and operations of the Association for the year ended 31 December 2017.

His Report is published on the U3A website, the link to it is:

[https://www.u3abrisbane.org.au/documents/2018\\_AGM/AGM\\_Treasurers\\_Report\\_2017.pdf](https://www.u3abrisbane.org.au/documents/2018_AGM/AGM_Treasurers_Report_2017.pdf)

That Report was accompanied by an audited financial special purpose report prepared in order to satisfy the statutory reporting requirements of the *Australian Charities and Not-for-Profits Commission Act* and Regulations. The report comprised the Balance Sheet as at 31 December 2017, the Statement of Income and Expenditure for the year ended 31 December 2017, and a cash flow statement for the year ended 31 December 2017.

The Financial Report for the year ended 31 December 2017 is published on the U3A website, the link is:

[https://www.u3abrisbane.org.au/documents/2018\\_AGM/U3A\\_Audited\\_Financial\\_Report\\_December\\_2017.pdf](https://www.u3abrisbane.org.au/documents/2018_AGM/U3A_Audited_Financial_Report_December_2017.pdf)

The Treasurer asked for questions from the meeting.

Mr Ian Fraser asked a question about the impact of changes to the *Australian Charities and Not-For-Profits Commission Act*

Greg said the financial accounts were prepared to satisfy the reporting requirements in the ACNC Act. The accounts also satisfy the financial reporting requirements of the *Associations Incorporation Act (Qld)*

Ms Beryl Hallett raised an issue concerning payment of GST.

Greg advised the Association was required to pay GST, but was exempt from income tax. The Association is not a deductible gift recipient.

The Association is registered as a charity in Queensland and is not liable for land tax.

Mr David Truman asked a question about registering as a deductible gift recipient.

Greg advised there is an involved process for registration. .

The Treasurer moved, seconded by Martin Bridgstock, that the Financial Report for 2017 be accepted. His report was unanimously adopted.

**Appointment of Auditor:**

Gregory Williamson moved, seconded by Greg Doolan, that Mark O'Shea, Chartered Accountant and Registered Company Auditor be appointed as auditor for the 2018 year.

The meeting unanimously accepted the appointment of Mark O'Shea.

## **Election of office bearers and committee members for 2019**

Greg Doolan advised the meeting the following nominations had been received:

President:	Gregory Doolan
Vice-President:	Marilyn Wagland
Secretary:	Simon Wood
Treasurer:	Gregory Williamson
Committee Members:	Martin Bridgstock, Mary Calder Anne Hetherington Yvonne McGann Rod McLary Greg Taylor

As no election was required, Greg Doolan resumed the chair and conduct of the meeting,

He said it was honour and privilege to accept the role of President, and thanked the outgoing Committee for its achievements.

The Association is in a strong position for the future.

### **Questions from the floor**

Ms O'Regan raised the issue of the guidelines for acceptable classes.

Martin Bridgstock (MB) responded, advising he and Anne Hetherington had been asked by the Management Committee to formulate those rules which are published on website.

MB did not consider the guidelines were contentious, for example, tutors of classes dealing with medical and health matters were expected to have relevant qualifications, and classes dealing with religious beliefs were expected to present balanced and comparative views.

Ms O'Regan said she didn't think there had been any consultation and tutors could have been advised.

Simon Wood responded and said the Management Committee was responsible for day to day management of the Association and considered the formulation of the guidelines was within that capacity.

Greg Taylor advised that the class co-ordinators approved most classes and only referred the very occasional class to the Management Committee for consideration.

If tutors are in doubt they should contact the Management Committee.

### **U3A Network Conference**

Greg Doolan advised the meeting that the U3A Network State Conference would be held on 31 May and 1 June.

The conference has an interesting programme and it provides an opportunity to learn more about the U3A movement generally.

He advised that the Management Committee had decided to subsidise the registration fee of \$85 for members interested in attending.

### **Close**

The meeting was closed at 11.30 a.m.