

University of the Third Age Brisbane Inc
Annual General Meeting – Minutes
 10.00am Wednesday 16 April 2025 by Zoom

Opening of meeting	The President opened the meeting at 10.01am
Opening Remarks	The President welcomed the members present and set out the procedures for speaking and voting at the meeting.
Members present and Apologies	<p>Present: Thirty-six members were present. Apologies: Carol Owens; Eugene White Guests: Mark O'Shea [auditor]</p>
Minutes of last meeting	<p>The Secretary – Rod McLary - moved <i>that the Minutes of the Annual General Meeting held on 10 April 2024 by Zoom [as previously posted to the U3A website] be accepted.</i></p> <p>Seconded by Sharyn Johns. Passed by 88% of votes. Abstain – 12%.</p> <p>There was no Business Arising from the Minutes.</p>
President's Report	<p>The President – Deslyn Taylor – presented her Annual Report for 2024. The report will be available after the AGM on the U3A website.</p> <p>The President spoke about the increasing membership – 3042 as at 31 December 2024 – and the growth in the number of enrolments. She added that there is an increased number of classes on offer and also an increased number of tutors.</p> <p>The significant contributions of the tutors and the coordinators – Gail Hawkins, Rod McLary, Bernadette Ketter, Pat Collins and Chris Hobbs – were acknowledged gratefully.</p> <p>The President referred to the lease at Adelaide Street concluding in 2026 and discussions taking place about extending the lease and exploring other options while being mindful of any additional costs. The process is being led by Sharyn Johns and she is thanked for her work.</p> <p>Joan Mackay – the previous treasurer – and Sharon Rothwell current treasurer were both thanked for their work. Yvonne McGann stepped down as Office Manager in 2024 after a number of years in the role and her contribution was acknowledged. Lyndall Beattie has taken on the role.</p>

	<p>Greg Taylor the ICT Coordinator maintains the database technology and continues to update the systems to ensure state-of-the-art functioning. All the volunteers were thanked for their contributions to the running of U3A.</p> <p>In 2024, the management committee and day leaders revised the Strategic Plan under the leadership of Sharyn Johns. The revised Plan is on the U3A website.</p> <p>The management committee is organising a collaborative effort with the University of Queensland to offer our members more presentations and classes. U3A also offers members both regular face-to-face and Zoom presentations each month.</p> <p>In conclusion, U3A is in a good financial position and it is expected that 2025 will see continued improvement:</p> <ul style="list-style-type: none"> ○ Membership and Enrolments are increasing; ○ We have an increased number of classes; ○ We revised our Strategic Plan to guide us through until 2028; ○ We are looking at accommodation options to take us forward when our current lease expires in 2026; and ○ We are working with the University of Queensland to give our members more learning opportunities. <p>The President moved <i>that the President's Report be received by this meeting.</i></p> <p>Seconded by Sharon Rothwell. Passed by 100% of votes.</p>
<p>Treasurer's Report and presentation of financial statements</p>	<p>The Treasurer – Sharon Rothwell – presented the Financial Report for the year ended 31 December 2024 which includes the Balance Sheet; Statement of Income and Expenditure; Statement of Cash Flows; Notes to the Report; and Committee Declaration.</p> <p>The Treasurer moved <i>that the audited accounts for the year ended 31 December 2024 be received in accordance with Rule 40.4 of the Constitution, and be adopted by the members present.</i></p> <p>Seconded by John Galligan. Passed by 97% of votes. Abstain – 3%.</p>
<p>Auditor's Report and presentation of audited statement</p>	<p>The Auditor – Mark O'Shea – commented that U3A had sufficient resources to cover expenses for two years.</p> <p>The Auditor moved <i>that the Auditor's Report be accepted.</i></p> <p>Seconded by Cheryl Hayden. Passed by 97% of votes. Abstain – 3%.</p>

Appointment of Auditor	<p>The Treasurer – Sharon Rothwell – moved <i>that Mark O’Shea be appointed as auditor of the University of the Third Age Inc for the 2025 year.</i></p> <p>Seconded by Sharyn Johns. Passed by 94% of votes. Abstain – 6%.</p>																																													
Increase in subscriptions for 2026	<p>The President spoke to the motion that subscription for membership and affiliate membership be increased in the 2026 membership year.</p> <p>The President moved <i>that this meeting approves the Management Committee’s resolution of 28 February 2025 to increase the annual subscription for membership from \$45.00 to \$50.00 and the affiliate membership from \$15.00 to \$20.00 commencing from the 2026 membership year.</i></p> <p>Seconded by Cheryl Hayden. Passed by 91% of votes. Against – 9%.</p>																																													
Election of Office Bearers and Committee members	<p>The President declared that all positions were vacant. One member – Sharon Rothwell [Treasurer] – is not seeking re-election; and John Galligan is not wishing to continue as Vice President but would like to remain on the committee.</p> <p>Accordingly, the nominations received were:</p> <table border="1" data-bbox="395 947 1410 1429"> <thead> <tr> <th>Position</th> <th>Nominee</th> <th>Proposer</th> <th>Seconder</th> <th>Accepted</th> </tr> </thead> <tbody> <tr> <td>President</td> <td>Deslyn Taylor</td> <td>Sharyn Johns</td> <td>Rod McLary</td> <td>Yes</td> </tr> <tr> <td>Vice President</td> <td>Sharyn Johns</td> <td>Deslyn Taylor</td> <td>Rod McLary</td> <td>Yes</td> </tr> <tr> <td>Treasurer</td> <td>Robert Forrest</td> <td>Amina Powell</td> <td>Cec Murray</td> <td>Yes</td> </tr> <tr> <td>Secretary</td> <td>Rod McLary</td> <td>Deslyn Taylor</td> <td>Lyndall Beattie</td> <td>Yes</td> </tr> <tr> <td>Committee Member</td> <td>Lyndall Beattie</td> <td>Mary Calder</td> <td>Mary-Anne Scott</td> <td>Yes</td> </tr> <tr> <td>Committee Member</td> <td>John Galligan</td> <td>Mary Calder</td> <td>Rod McLary</td> <td>Yes</td> </tr> <tr> <td>Committee Member</td> <td>Cheryl Hayden</td> <td>Deslyn Taylor</td> <td>Rod McLary</td> <td>Yes</td> </tr> <tr> <td>Committee Member</td> <td>Gail Hawkins</td> <td>Deslyn Taylor</td> <td>Greg Taylor</td> <td>Yes</td> </tr> </tbody> </table> <p>As there were no further nominations, the persons listed above were appointed to the Management Committee.</p>	Position	Nominee	Proposer	Seconder	Accepted	President	Deslyn Taylor	Sharyn Johns	Rod McLary	Yes	Vice President	Sharyn Johns	Deslyn Taylor	Rod McLary	Yes	Treasurer	Robert Forrest	Amina Powell	Cec Murray	Yes	Secretary	Rod McLary	Deslyn Taylor	Lyndall Beattie	Yes	Committee Member	Lyndall Beattie	Mary Calder	Mary-Anne Scott	Yes	Committee Member	John Galligan	Mary Calder	Rod McLary	Yes	Committee Member	Cheryl Hayden	Deslyn Taylor	Rod McLary	Yes	Committee Member	Gail Hawkins	Deslyn Taylor	Greg Taylor	Yes
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Questions from the floor	<p>Trish Stott asked about affiliate members. The President responded and added that affiliate membership had been in place for a number of years and when a new member joined U3A Brisbane, their address was checked to ensure the enrolment was correct.</p> <p>Doug and Zelda Lawrie asked about the practice of ‘rolling over’ class members from one term to the next. The President responded and stated that with some classes -e.g. language classes – it was appropriate to continue through the year. The matter of ‘rolling over’ is to be referred to the first meeting of the new Management Committee for further discussion.</p>																																													

	Greg Taylor added that according to the data, there was only a very small number of classes which were rolled over and had no vacancies. Some classes had a waiting list to ensure vacancies were offered to new members if a vacancy did occur.
Meeting closed	There being no further matters, the President closed the meeting at 11.08am.

23 April 2025.